

## Change of member details

Complete this form if you wish to change your personal information or contact details.

### Your personal details

Member Number	Surname	Given names	Date of birth
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="/"/> / <input type="text" value="/"/>

### Update your contact details


Previous residential address

Previous postal address (if different from above)

**New residential address**


**New postal address (if different from above)**


<b>New daytime phone number/mobile number</b>	<b>New email address</b>
<input type="text"/>	<input type="text"/>

 If you have changed your address or contact details, complete this section and return this form to us by:

<b>FAX</b> (02) 9261 3683	<b>POST</b> Locked Bag 2001, QVB Post Office NSW 1230	<b>EMAIL</b> info@maritimesuper.com.au
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### Update or correct your name or date of birth

If you noticed an error in your date of birth or in your name  you must provide TWO certified copies of identification documents (e.g. driver's licence and/or birth certificate and/or passport)

If you have changed your name  you must provide a certified copy of your marriage certificate, deed poll or change of name certificate

Previous title (Mr/Mrs/Ms)	Previous/incorrect surname (if applicable)	Previous or incorrect given names (if applicable)	Incorrect date of birth (if applicable)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="/"/> / <input type="text" value="/"/>

<b>New title</b>	<b>New surname</b>	<b>New given names</b>	<b>Correct date of birth</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="/"/> / <input type="text" value="/"/>

 **Please return this form along with certified copies of your ID documents by post to Locked Bag 2001, QVB Post Office NSW 1230. We cannot accept these documents by facsimile or as a photocopy.**

To learn more about providing proof of identity and certification requirements, see overleaf.

### Member's declaration

I declare that the information supplied is correct and request that Maritime Super amend its records accordingly.

If I am advising a change (or correction) to my name or date of birth, I have attached certified copies of personal identification documentation.

Signature	<input type="text" value="X"/>
Date	<input type="text" value="/"/> / <input type="text" value="/"/>

## Steps for providing proof of identity

There are three steps you need to take:

1. **Take a photocopy of your ID documents** - refer directly below for examples of the types of ID we accept
2. **Take your photocopy and the original document to an approved person (see list below) to have the photocopy certified** - the approved person must compare both documents and certify each page of each document as being a true and correct copy of the original, followed by their signature, printed name, their qualification, years of service (if required) and the date.
3. **Return your certified photocopies to Maritime Super by mail to:** Locked Bag 2001, QVB Post Office, NSW, 1230. We cannot accept ID that has been faxed, emailed or photocopied because we must have the documents with the certifier's original signature on it.

### Which ID documents are acceptable?

The following documents are acceptable:

- a current Australian or foreign photo driver's licence
- a current identity card or Proof of Age card
- an Australian passport (that did not expire more than two years ago)
- a current foreign passport that includes your photo and signature
- an Australian birth certificate or birth extract;
- a birth certificate issued by a foreign government.

### Who can certify your ID?

#### If you are living in Australia

Staff in Maritime Super's Sydney and Melbourne offices can certify copies of your identification documents, along with our financial planners based in Perth and Brisbane.

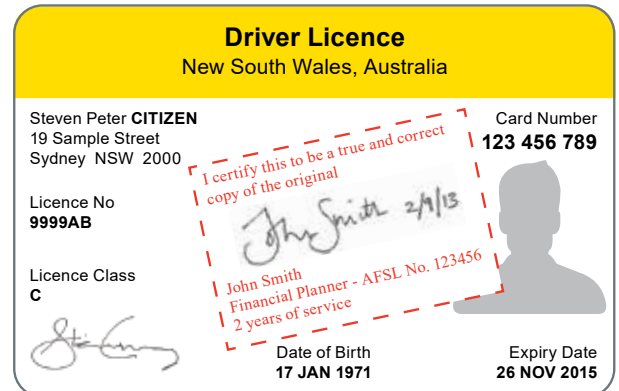
The following people can also certify copies of your documents:

- a bailiff, Sheriff or Sheriff's officer
- a chiropractor or physiotherapist
- a dentist
- a full-time teacher at a school or tertiary education institution
- a Justice of the Peace
- a legal practitioner
- a medical practitioner
- a nurse
- an optometrist
- a pharmacist
- a police officer
- a registered tax agent
- a Commissioner for Declarations
- a veterinary surgeon
- a permanent employee of Australia Post with two or more years of service
- a Registrar, or Deputy Registrar, of a court
- a member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants
- a permanent employee of a Commonwealth, State or Local Government Authority with two or more years of service
- an authorised representative of, or officer with, an Australian Financial Services Licensee with two or more years service
- an officer of a bank, building society, credit union or finance company with two or more years of service

#### If you are living overseas

We can only accept certified identification documents that are signed by one of the following people:

- an Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
- a registrar, Deputy Registrar or CEO of a Commonwealth Court
- a police officer
- an authorised employee of the Australian Trade Commission
- an authorised employee of the Commonwealth of Australia
- a Notary Public



Privacy statement: Maritime Super collects your personal information to effectively administer your superannuation account and respond to your requests. The Fund takes all reasonable steps to protect your privacy and the confidentiality of your personal information but may disclose your personal information to other parties, such as the Administrator, insurers, service providers, or as required by law. The Trustee and Maritime Financial Services Pty Limited (MFS) (the Administrator) are bound by the 'Australian Privacy Principles' prescribed in the Privacy Act 1988 which regulate how the Trustee and MFS may collect, use and disclose members' details. Information about how Maritime Super uses and discloses the personal information that you provide is contained in the Trustee's Privacy Policy. To access this Policy visit the website at [www.maritimesuper.com.au](http://www.maritimesuper.com.au) or to access your personal details call Member Services on 1800 757 607.